

To: All Members of the LICENSING AND  
REGULATORY COMMITTEE  
(Other Members for Information)

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 19 May 2023

### **Membership of the Licensing and Regulatory Committee**

Cllr Jackie Keen (Chair)  
Cllr George Murray (Vice Chair)  
Cllr Jerome Davidson  
Cllr Maxine Gale  
Cllr Michael Goodridge  
Cllr Michael Higgins

Cllr David Munro  
Cllr Ruth Reed  
Cllr John Robini  
Cllr James Staunton  
Cllr John Ward

### **Substitutes**

**Members who are unable to attend this meeting must submit apologies by the end of Friday, 26 May 2023 to enable a substitute to be arranged.**

Dear Councillors

A meeting of the LICENSING AND REGULATORY COMMITTEE will be held as follows:

DATE: MONDAY, 5 JUNE 2023

TIME: 10.00 AM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the meeting is set out below.

The meeting can be viewed remotely via the Council's YouTube channel or  
[www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast).

Yours sincerely

**Susan Sale,**  
**Executive Head of Legal & Democratic Services & Monitoring Officer**

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## **NOTE FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

## **AGENDA**

1. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and to report any substitutions

2. **MINUTES** (Pages 5 - 8)

To receive the minutes of the meeting held on 27 February 2023.

3. **DECLARATIONS OF INTEREST**

To receive from members declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public in accordance with Procedure Rule 10.

5. **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

6. **ACTION AUTHORISED**

To receive any action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since the last meeting.

### **PART I - RECOMMENDATIONS TO THE COUNCIL**

There were no matters falling within this category.

7. **LICENSING ACT 2003 - REVIEW OF THE COUNCIL'S STATEMENT OF LICENSING POLICY** (Pages 9 - 50)

The purpose of this report is to enable the Committee to consider comments, following public consultation, on the five-year review of the Statement of Licensing Policy 2023-2028 for Waverley, against which applications for

licences under the 2003 Licensing Act (the Act) are considered.

The Committee is asked to consider the comments and proposed changes on the Statement of Licensing Policy and make its recommendations for amending the Policy to the Council

## **PART II - MATTERS OF REPORT**

### 8. **LICENSING FEES UPDATE** (Pages 51 - 52)

On 27 February 2023 the Licensing & Regulatory Committee approved the schedule of Taxi and Private Hire Licensing Fees and Charges for 2023/24 as part of the Budget process. Update on consultation.

## **LICENSING ACT 2003 ITEMS**

### 9. **LICENSING SUB COMMITTEES SINCE LAST MEETING.** (Pages 53 - 62)

To note the minutes from the licensing Sub Committees held since the last meeting.

Licensing B – 27 February 2023

Licensing A – 17 April 2023

Licensing B – 24 April 2023

### 10. **EXCLUSION OF PRESS AND PUBLIC**

To consider the following recommendation on the motion of the Chairman:-

#### **Recommendation**

That pursuant to Procedure Rule 20 and in accordance with Section 100B(5) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified, as necessary, at the meeting).

### 11. **LEGAL ADVICE**

To consider any legal advice relating to any items in the agenda.

**For further information or assistance, please telephone  
Kimberly Soane, Democratic Services Officer, on 01483 523258 or by  
email at [kimberly.soane@waverley.gov.uk](mailto:kimberly.soane@waverley.gov.uk)**